

## INSTRUCTIONS

Per RCW 76.04.610, landowners who have paid assessments on multiple parcels, 50 acres or less and in a single county can apply for a FFPA refund. The refund will be in the amount of the Forest Fire Protection Assessments paid (\$17.00/parcel) minus one assessment (\$17.00/parcel and \$.27/acre for parcels over 50 acres) and minus the county fee (\$0.50/parcel). Before submitting your refund form, please be sure to follow these directions.

The Thurston County Treasurer has already certified that your payment has been made and automatically completed the refund form for you. The refund form is generated based on an exact match of names. Therefore, it will not pick up property if you have property in different names – e.g., John Smith, John L. Smith, John & Mary Smith.

1. Assessments must be paid in full before submitting.
2. This form must be submitted annually and by December 31<sup>st</sup> of the year the assessments were paid.
3. Print, sign, and date the form where indicated. Your signature verifies that all information is correct.
4. Mail the completed refund form to:

**DEPARTMENT OF NATURAL RESOURCES  
WILDFIRE DIVISION  
MS 47037  
OLYMPIA WA 98504-7037**

**Form must be signed and postmarked by December 31<sup>st</sup> of the current year.**

***Please do not mail the form to the Thurston County Treasurer.***

Department of Natural Resources (DNR) will compute the refund and process payment. You will receive a ***partial*** refund of Forest Fire Protection Assessments paid. Depending on total acreage, a minimum of one assessment will be retained by DNR and the balance refunded.

Questions or concerns, contact the Department of Natural Resources, Wildfire Division, at 1-360-902-1300.

Allow 6-8 weeks for processing.